

ADDENDUM NO. 1
Answers to Written Questions
05/11/2017
REQUEST FOR PROPOSAL
No. 2018-EPO-113
School Nurse RN/LPN

Central Consolidated School is issuing this addendum to Request for Proposal No.2018-EPO-113, School Nurse RN/LPN for the purpose of response to written questions.

ACKNOWLEDGE ADDENDUM WITH RFP:

Company/Firm/Independent Contractor Name

Signature

Date:

QUESTIONS AND RESPONSES

Question: What is the annual spend for Nursing Services?
Answer: Will depend on funding availability.

Question: How many RNs and LPNs are currently contracted to work in the district?
Answer: 2

Question: Is there any special equipment vendors are responsible for providing?
Answer: None

Question: Since the award is going to multiple vendors how will positions be divided up between vendors??

Answer: Offer of employment is based on how provider meets criteria, needs of the district and available funding.

Question: Will a specific dollar amount or positions be awarded to each vendor??

Answer: No

Question: What vendors currently provide nursing services to the district?? How long have these vendors provided services?

Answer: Soliant Health Incorporated. They provided services for 1 year.

Question: What are the current bill rates for RNs and LPNs??

Answer: \$55 -\$65

Question: How many hours per day does a full time nurse work?? Does this include transportation time??Do you have nurses that provide only Transportation or 1:1 services?

Answer: On Page 2 of RFP, Contract period is explained. 7.5 hrs per day, 185 days. Transportation is inclusive in Cost Proposal, page 10 of RFP. CCSD does not have nurses that that provide only Transportation or 1:1 services

Question: On page 11 - A2. You have stated that you want background checks on all contracted employees.? Are you asking to have this information included in the RFP?

Answer: If a provider or independent contractor is ready to work include background check; otherwise, background check will need to be inclusive when employment is offered.

Question: To clarify - you do want vendors to submit licenses and resumes of their nursing staff ?in this RFP?

Answer: Yes, of potential providers or independent contractor. Otherwise, licenses and resumes must be reviewed by CCSD before work is offered.

Question: The layout of this bid is confusing.? On Page 9 you have outlined the bid format in Proposal Organization and Indexing however on Page 11 there are numerous technical specifications that you want included in the bid.? For example, on page 9 ?you want the Table of Contents in Tab C however on Page 11 you are looking for a plan to provide coverage???. Do you want two different sets of tabs to speak to each of these sections?

Answer: Please follow Format for organization on page 9-10 in RFP. Technical Specification will go under F. Response to Technical Specification, including responses to A. Personnel, B. Organizational Experience, and C. Support. You may sub-section with TABS: "Personnel", "Organizational Experience" and "Support."

Question: What Agencies currently service this contract?

Answer: Soliant Health Inc.

Question: What rates do these agencies charge?

Answer: 55-65

Question: What has been the biggest challenges to date:

Answer: Availability for long term School Year Contract.

Question: Will this be a single or Multi Award?

Answer: Multiple to meet the needs of the District.

Question: How many agency nurses were used in 2016?

Answer: 3

Question: Will the nurses be covering health rooms or assisting with 1:1 cases?

Answer: Yes to both. 1:1 case will depend on IHP (Individual Health Plan)

Question: If 1:1, what is the acuity level of those children requiring 1:1 services, i.e. vent, trach, diabetic, seizure precaution etc.

Answer: Acuity level is based on individual need and assessment of student and the provision for an Individual Health Plan.

Question: How many agency nurses have ongoing assignments at the same school i.e. five days per week?

Answer: 2

Question: How much money was spent on agency nurses in 2016-2017?

Answer: \$68,000.

Question: How many agency nurses do you anticipate to use in 2017/18?

Answer: Depends on needs, quality of service and costs.

Question: It is specified that four copies of the proposal are required (1 original and 3 copies). Does that apply to the cost proposal as well (ie should we submit 4 copies of the technical proposal and 4 copies of the cost proposal)?

Answer: Yes.

Question: The RFPs provide a PO Box where the responses should be delivered. My company will be using UPS to mail our responses, which does not deliver to PO Boxes. Is there an alternate address where we can mail our responses?

Answer: Include RFP # as indicated in RFP

Physical Address:

Christi Walter, Purchasing Specialist
Central Consolidated Schools – Finance Department
US HWY 64, Old High School Road
Shiprock, NM 87420

Post Office Address:

Christi Walter, Purchasing Specialist

Central Consolidated Schools – Finance Department
PO Box 1199
Shiprock, NM 87420

Question: If my company does not have one, may we omit the in-state resident business preference certificate, as well as Appendix H (New Mexico Preference Resident Veterans Certification), from our responses?

Answer: Appendix H is part of RFP, you may indicate Not Applicable.