

ADDENDUM NO. 1
Answers to Written Questions
05/11/2017
REQUEST FOR PROPOSAL
No. 2018-EPO-118
Speech Language Pathologist - Teletherapists

Central Consolidated School is issuing this addendum to Request for Proposal No.2018-EPO 118, Speech Language Pathologist – Teletherapists for the purpose of response to written questions.

ACKNOWLEDGE ADDENDUM WITH RFP:

Company/Firm/Independent Contractor Name

Signature

Date:

QUESTIONS AND RESPONSES

Question: How many students would be working with the teletherapy SLP(s)?

Answer: Ratio, max of 1:3

Question: Do you know how many hearing impaired children there are in the district who require audiological services?

Answer: 2 w/ HI as primary disability. About 8-10 w/secondary disability HI and some 60 students receiving audiological service for central auditory processing.

Question: In this line from the Scope of Work in the teletherapy RFP, "Provide consultative, direct therapy services and ongoing support to student in appropriate environments as needed" what does the district mean by appropriate environments?

Answer: It means in the special education designated therapy room.

Question: So that we can be a good fit for a caseload, many of our teletherapists are matched up to caseloads based on schedules and availability. Since there are no student schedules available yet, does the background check have to be included with the response, or can it be submitted by the start of services?

Answer: Positive background check will be needed upon offer of employment and before completion of Contract agreement. Independent contractors must include background with Proposal.

Question: How many copies of the cost proposal does the district want (this is submitted separately from the 1 original and 3 copies of the response)?

Answer: 1 original and 3 copies

Question: It is specified that four copies of the proposal are required (1 original and 3 copies). Does that apply to the cost proposal as well (ie should we submit 4 copies of the technical proposal and 4 copies of the cost proposal)?

Answer: Yes.

Question: The RFPs provide a PO Box where the responses should be delivered. My company will be using UPS to mail our responses, which does not deliver to PO Boxes. Is there an alternate address where we can mail our responses?

Answer: Please include RFP# and name as specified in RFP.

Physical Address:

Christi Walter, Purchasing Specialist
Central Consolidated Schools – Finance Department
US HWY 64, Old High School Road
Shiprock, NM 87420

Post Office Address:

Christi Walter, Purchasing Specialist
Central Consolidated Schools – Finance Department
PO Box 1199
Shiprock, NM 87420

Question: If my company does not have one, may we omit the in-state resident business preference certificate, as well as Appendix H (New Mexico Preference Resident Veterans Certification), from our responses?

Answer: Appendix H is part of RFP, you may indicate Not Applicable.

Question: Upon reviewing the specifications for RFP-2018-EPO-118 for Speech & Language Pathology - Teletherapy Services, it seems that this RFP is only requesting online Speech & Language Therapy Services. Our company provides onsite Speech & Language Therapy Services only. Will another RFP for onsite Speech & Language Pathology services be posted or will proposals for onsite Speech & Language Pathology services be accepted and considered in this RFP?

Answer: This RFP is for online services. Speech & Language Pathology on site services is being considered.