

ADDENDUM NO. 1
Answers to Written Questions
06/11/2017
REQUEST FOR PROPOSAL
No. 2018-EPO-120
Speech Language Pathologist and/or
Apprentice Speech Language Pathologist

Central Consolidated School is issuing this addendum to Request for Proposal No.2018-EPO-120, Speech Language Pathologist and/or Apprentice Speech Language Pathologist for the purpose of response to written questions.

ACKNOWLEDGE ADDENDUM WITH RFP Proposal:

Company/Firm/Independent Contractor Name

Signature

Date:

QUESTIONS AND RESPONSES

1. On page 13 under A. Personnel, the RFP asks for copies of background checks. We typically do not officially hire and conduct background checks on candidates prior to actually winning the award. Is this requirement a disqualifier if not submitted with response?

Answer: On Page 12, it states “Offerors must respond to the mandatory specifications of this RFP providing the required responses, documentation, or *assurances*.” CCSD understands that background checks will be conducted for potential candidates prior to selection. All Candidates must have required credentials prior to selection and issuance of a contract. Candidates that have pending credentials will not be accepted. We would like to know what process/assurances you have in place to ensure that the candidates are qualified, and have all documents/credentials prior to selection.

2. What are the contract SLP needs for the upcoming school year?

Answer: On Page 2, it states “It is understood that any contract entered into as a result of this solicitation will be for services to be performed on an as-needed basis. Hours worked will be based *upon the needs of the district and student population, and may not require a 40-hour work week*. You will state in the Proposal, the hours in a work week that you are available to provide services for CCSD. (see Questions # 4 and #5 and #6)

3. Would the district be receptive to services being delivered via teletherapy?

Answer: This solicitation is for on site candidates.

4. How many students are on the caseload for the SLP/SLP Apprentice discussed in the RFP? How many SLP, ASL/SLPA, and Diagnostician's do you foresee needing for the 2017-18 school year?

Answer: Approximately 12 SLP, 5 ASL/SLPA, 5 Diagnosticians.

5. Would you consider other speech therapy assistants such as CFY?

Answer: Yes

6. For what grades will the SLP, ASL/SLPA, and Diagnostician provide services **and** what will be the caseload?

Answer: Grades Pre K- 12 and 40 related service per Case Load, 60 Speech Only Case Load

7. To clarify, are resumes required at the time of proposal submission or only upon award?

Answer: For Independent Proposers all credentials requested must be included. For Organizations the requested documents must be included Upon award. (see question #1)

8. Do you require candidates to have their NMPED License and NM State License upon proposal submission **or** can their license be pending?

Answer: They **MUST** have NMPED and NM State License upon proposal. This is the same for ASL/SLP. (See question #1)

9. If our proposal response should be submitted in separate sealed envelopes, is it acceptable if we submit the separate sealed envelopes in the same package **or** do you prefer the separate submittals not packaged together?

Answer: Preferably separate packages. Packaged together is acceptable, however, please seal envelopes and ensure RFP #'s are clearly marked.

10. When is the anticipated award date?

Answer: On page 3 of RFP, under Sequence of Events, date to Issue Notice of Award is August 16, 2017.