

ADDENDUM NO. 1
Answers to Written Questions
06/13/2017
REQUEST FOR PROPOSAL
No. 2018-EPO-124
School Psychologist

Central Consolidated School is issuing this addendum to Request for Proposal No.2018-EPO-124, School Psychologist for the purpose of response to written questions.

ACKNOWLEDGE ADDENDUM WITH RFP Proposal:

Company/Firm/Independent Contractor Name

Signature

Date:

QUESTIONS / ANSWERS

1. Have the current providers met your needs for School Psychology Services?
No. We have not contracted for School Psychology service
2. What are the names of your current vendors providing School Psychology Services to the district?
Not Applicable
3. What are the current bill rates for each of the vendors providing School Psychology Services to the district?
Not Applicable
4. What are the total numbers of contracted School Psychologists providing services in the district during the 2017-2018 school year?
Not Applicable
5. How many School Psychologists have each of your vendors provided to the district during the 2017-2018 school year?
Not Applicable
6. What was the annual expenditure for all services during the 2017-2018 school year?
Not Applicable
7. Approximately how many School Psychologists does the district anticipate needing for the upcoming school year?
Depending on student IEP's.
8. Will these positions be full-time or part-time?
On an as needed basis, Full Time
9. Will each company awarded a contract have an equal opportunity to provide candidates for open positions, or will the companies with the lowest bill rates get first opportunity to place candidates?
Depending on cost and quality of candidacy meeting the qualification requirements prior to placement.
10. Does the district reimburse the contracting company separately for mileage for travel between school sites?
No. Mileage at 0.40cents/mile will be added to the contract based on where the provider will be assigned
11. Is the travel time and mileage from school to school billable?
Yes
12. Does the district provide computers for contracted employees?
Yes depending on availability
13. Does the district provide the assessments and materials to be used for evaluations and treatment services?
Under the SCOPE OF WORK in the RFP it reads: "Contract provider will supply all necessary evaluation and diagnostic instruments, including tools and protocols. The provider will refer students for further testing as needed."
14. Does the district provide an orientation?
Yes

15. Are your payment terms 30 days, 45 days, etc.? If not, what are the payment terms?
30 days
16. What's the typical caseload for therapists?
Caseloads vary depending on individual IEP's assessment and needs.
17. How many schools are typically on a therapist's caseload?
We have 16 schools. Caseloads will vary.
18. Does the district provide necessary training sessions, i.e. Medicaid training, that are needed in order for the contracted employees to do their jobs effectively and meet the job expectations?
Page 11 of RFP: "Expenses and financial compensation for ongoing professional development training for contractor personnel will be the responsibility of the contractor. Any training related to district policy changes or in –district compliance measures, the district may compensate for certain accommodations in form of registration, mileage, hourly rates, and lodging."
19. Does the district use an on-line IEP system? If yes, which one?
The District uses the TieNet system.
20. What is the district's policy on allowing contracted clinicians to switch companies, from one awarded vendor to another? Would the district allow them to switch during the school year or only at the beginning of a new school year?
Breach of contract that may occur would depend and vary upon case of case situations. Normally some contractors allow 30 day notice with immediate replacement. Each contractor has responded differently.
21. Will the district consider phone IVs for candidates that are not in the area?
Yes, with candidates that meets all requirements prior to contract.