



# Central Consolidated School District

## Administration Complex

PO Box 1199, Shiprock, NM 87420

US Hwy 64 Old High School Rd

Business Office · 505-598-5834/598-9684 · Fax 598-6626

Personnel · 505-598-1018/368-4963 · Fax 598-1019

Administration · 505-368-4984 · Fax 505-368-5232

### EMERGENCY DETERMINATION FORM

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

I. Name of Department or School: **Ojo Amarillo Elem Kitchen**

Contact Person: **Margene Purcella**

Telephone Number: **505-598-5966**

Fax Number: **505-598-0825**

Email Address: **purcm@centralschools.org**

II. Name of Prospective Contractor: **Rose Bros Heating, Cooling & Mechanical**

Address of Contractor: **701 Mesa Vista Dr**

City, State, ZIP Code: **Farmington, NM 87401**

Telephone No.: **505-486-6165**

Fax Number:

Amount of prospective contract: **\$ 8142.11**

Term of prospective contract: **completion anticipated by Dec 18**

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract:

Condenser- 2851.00  
Thermostat- 143.04  
TXV Body-158.04  
TXV Element-110.40  
Liquid Line solenoid 143.04  
Solenoid Coil-133.44  
R404 Refrigerant 316.80  
R11 Flush Kit-277.44  
Compressed nitrogen-71.10  
Misc HVAC Materials- 200.00  
Labor 3160.00  
Tax 576.85

IV. Provide an explanation for the justification of the procurement including a description of the practicable competition utilized. (Describe how you procured the services.)

Rose Bros was called out to fix walk in cooler at Ojo Amarillo kitchen, 12-11-18, thought it was only a wiring problem, once started repair was determined needed a new condenser also. At the time of repair they will upgrade to more environmental friendly refrigerant. For the safety of the student's food for breakfast and lunch requires to be properly refrigerated. The other refrigeration company our district uses Four States Equipment is currently repairing the walk in cooler at Newcomb Elementary. We are committed to getting the repairs completed for the safety of the student's food.

CERTIFIED BY:

**Margene Purcella**

Requestor

**12-13-18**

Date

DEPARTMENT OR SCHOOL APPROVAL

**Margene Purcella** *Margene Purcella*

Principal or Site Administrator

**12-13-18**

Date

CHIEF PROCUREMENT OFFICER APPROVAL

*Chad By*

Chief Procurement Officer Signature

**12-17-18**

Date

DISTRICT SUPERINTENDENT APPROVAL

*Arman Ben*

Superintendent of Schools Signature

**12/17/18**

Date



# Proposal

701 Mesa Vista Dr.  
 Farmington, NM 87401  
 505-486-6165  
 service@rosebros.net

December 12, 2018

Summary: INSTALLATION  
 Reference #: 1067-109  
 SP: E.ROSE  
 Due Date: 1/11/2019

Central Consolidated School District  
 P.O. Box 1199  
 Food Service Dept  
 Shiprock, NM 87420

**Job Name:**

Ojo Amarillo Elementary School  
 North 3005 & Ojo Aramillo  
 Attn: Margene  
 Fruitland , NM 87416

505-598-5966

505-960-5271

**We Hereby Submit Specifications And Estimates For:**

> 12/12/2018 Wed 1:26 PM> ARLO.N: Compressor on the condensing unit is mechanically not working. This is going to be a proposal for a new condensing unit.

1. Refrigeration box size is 9 x 9 x 7. The evaporator is a 2 fan 208 volt single phase unit.
2. The TXV is an R22 TXV only and will have to be changed out to an R404 TXV. We will also need to change the liquid line solenoid and the thermostat.
3. The condensing unit will be changed out to an R404 condensing unit.
4. The evaporator will be cleaned out with an R11 flush kit.
- 5.. All labor, miscellaneous parts, and new equipment will be included on this proposal.

Rose Bros will properly install the new unit per current EPA code. Rose Bros will also install the new unit per the 2012 Uniform Mechanical Code (Latest Code) requirements. Rose Bros will properly test the unit operation after installation to ensure unit is working properly. New parts comes with parts and labor warranty. All permits and inspections will be followed and performed. Unit to be installed by PROPERLY LICENSED JOURNEYMAN ONLY.

Labor	1.00	3160.00	3160.00
New Condenser - 208/230V 1 Phase R404a	1.00	2851.60	2851.60
New Thermostat	1.00	143.04	143.04
New TXV BODY	1.00	158.40	158.40
New TXV Element	1.00	110.40	110.40
New Liquid Line Solenoid	1.00	143.04	143.04
New Solenoid Coil	1.00	133.44	133.44
R404 Refrigerant - Per Pound	12.00	26.40	316.80
R11 Flush Kit	1.00	277.44	277.44
Compressed Nitrogen - 1 Cylinder	1.00	71.10	71.10
Misc. HVAC Material	1.00	200.00	200.00

Material	Labor	Subtotal	City Tax	Total
4405.26	3160.00	7565.26	576.85	\$8,142.11

**Payment to be made as follows:**

**DUE UPON COMPLETION**

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon delays beyond our control. Purchaser agrees to pay all costs of collection, including attorney's fees.



# Proposal

December 12, 2018

Summary:	INSTALLATION
Reference #:	1067-109
SP:	E.ROSE
Due Date:	1/11/2019

701 Mesa Vista Dr.  
 Farmington, NM 87401  
 505-486-6165  
 service@rosebros.net

Central Consolidated School District  
 P.O. Box 1199  
 Food Service Dept  
 Shiprock, NM 87420

**Job Name:**  
 Ojo Amarillo Elementary School  
 North 3005 & Ojo Aramillo  
 Attn: Margene  
 Fruitland , NM 87416

505-598-5966

505-960-5271

**We Hereby Submit Specifications And Estimates For:**

This proposal may be withdrawn by us if not accepted by the above due date .

**Authorized Signature** \_\_\_\_\_

**Acceptance Signature** \_\_\_\_\_

**Date** \_\_\_\_\_